William Aberhart High School

School Council

"Established in 1995 under the School Act, Alberta Education defines school councils as a collective association of parents, secondary students, principal, teachers, and community representative(s) whose purpose is to advise the principal and the Board of Trustees respecting matters related to the school." *Get Involved*

Current executive:

Chair: Farouk Gillani	Principal: Christos Sagriotis	Assistant Principals: Veronique Brunelle, Michael Scott, Jocelyn Vryenhoek
Vice-Chair: Olga Tourin	Secretary: Tracy Duncan	Student rep: Rotating
Key Communicator: Gitte Julien, Tanis James	Teacher Rep: Rotating	Members at Large: Shelley Wiart

Meeting Date: September 28, 2026

Online meeting through Microsoft TEAMS – **ABE School Council & FOA Meeting Link**

2 meetings: AGM followed by regular school council meeting

7:00 pm	School Council Annual General Meeting Agenda	Action by
a)	Call to Order. ● Privacy Consent: Please sign in ● Welcome & introductions ● Voting Procedures - online voting will be by indicating opposition only.	Farouk
b)	Consent Agenda ● Approval of the Agenda ● Approval of November 24, 2025 AGM meeting minutes Link	Farouk
e)	School Council Communications: ● Review and approve school 2025/26 school council report. Draft here on the parent Drive (publish to the Aberhart website after signing) ● Regular School Council business meetings for the remainder of the 2026-27 school year are posted on the school website and will be held on: o October 26 2026 o November 30 2026 o January 25 2027 o February 22 2027 o March 29 2027 o April 26 2027 o May 31 2027	

f)	2026-2027 school year executive nominations and election – see role descriptions in the appendix: ● Seeking nominations for the following roles: ○ Chair ○ Vice-Chair ○ Secretary ○ Key Communicator Once all nominations are presented at the meeting, we are seeking a motion to approve.	
g)	New Business	
7:15 pm	Adjournment of AGM	

7:15 pm	School Council Agenda	Action by
a)	Call to Order. Introductions Privacy Consent: Please sign in	
b)	Consent Agenda - ● Approval of today's agenda ● Approval of April 27, 2026 meeting minutes here	Farouk Gillani
c)	Guest teacher and/or Student rep presentation ● Updates and/or presentations	TBD
d)	Principal/ Administration Update ● Updates and/or presentations	Christos Sagriotis
e)	School Council Update ●	Farouk Gillani
f)	Key Communicator Update	Farouk Gillani
g)	New Business: ●	Farouk Gillani
h)	Next Meeting(s): **October 26, 2026** See school council page on school website for dates and details William Aberhart High School (cbe.ab.ca)	
8:00 pm	Request for motion to adjourn	Farouk Gillani

APPENDIX: Executive Roles for School Council

a. Chair

The Chair shall have general knowledge of all activities of the Association and will carry out duties assigned by the Association.

i. The Chair shall call all Meetings of the Board and shall preside at all General Meetings of the Membership and Meetings of the Board.
ii. The Chair will be the chief spokesperson for the Association, unless otherwise delegated.
iii. The Chair shall be copied on all Association communications and will review any communications to the membership, parent body, School community or public prior to distribution and shall include the Vice-Chair in same.
iv. The Chair shall have a vote at any meeting.
v. The Chair will be an ex-officio member of all Committees.

b. Vice-Chair

i. The Vice-Chair shall assist the Chair in all Association activities and will carry out other duties assigned by the Chair.
ii. In the event of absence, resignation, incapacity or extended leave of absence of the Chair, the Vice-Chair shall fulfill the responsibilities of the Chair until the next elections at the AGM. The Chair's position remains vacant until the new Chair is elected.
iii. In the absence of both the Chair and the Vice-Chair from meetings, a Chair may be elected or appointed at the meeting to preside.
iv. The Vice-Chair will be copied on all Association communications and will review any communications to the membership, parent body, School community or public prior to distribution.

c. Secretary

i. It shall be the duty of the Secretary to attend all General Meetings of the Membership and Meetings of the Board, to keep accurate minutes of the same, and to prepare these for distribution.
ii. In the absence of the Secretary, his/her duties shall be discharged by such Officer or Director as may be appointed by the Board.
iii. The Secretary shall have charge of all Association membership forms, correspondence and/or documentation and be under the direction of the Chair and the Board. All documentation, literature, correspondence, forms, thumb drives, etc. are the property of the Association. The outgoing Secretary shall transition this property to the incoming Secretary at the end of his/her term.
iv. The Secretary shall keep an accurate Register of Members of the Association, including contact information, as required by the *Societies Act*, and shall send all Association correspondence/notices as required.

d. Officers and Directors (at Large)

All Members of the Board will:

i. Attend Annual, Regular and Special General Meetings of the Membership.
ii. Be prepared for, attend and actively participate in all Meetings of the Board.
iii. Actively support the initiatives and actions of the Association.
iv. Approve, where appropriate, policy and other recommendations received from the Board and its standing committees.
v. Review the Bylaws and recommend Board-approved Bylaw changes to the membership.
vi. Review the Board's structure, approve changes, and prepare necessary Bylaw amendments.
vii. Participate in the development of the Association's plan and annual review.
viii. Review the annual budget for the Association and submit to the membership for approval.
ix. Assist in developing and maintaining positive working relations among the Board, committees, School and School Council to support and enhance education in the School community.
x. Allow for opinions and positions of all Members to be voiced and heard in a safe, respectful environment.
xi. Act as a leader and an ambassador of the Association.
xii. Strive to reach consensus in all areas. If a consensus cannot be reached, Board Members will accept, and adhere to, the majority decision of the Board.
xiii. Address operational concerns openly and with input from Board Members.
xiv. Address personal concerns relating to Board Members' roles privately, constructively, respectfully, and in a timely manner.