



Releasing Independent Student Information from The Calgary Board of Education to Others

This form must be used to release information to people outside of the education system such as parents (definition on next page), doctors, lawyers, nurses, private psychologists, hospitals or other individuals as identified below. This form **must NOT be used for transfer of a student school record** from one school to another or from one school jurisdiction to another.

In an effort to allow for consultation and/or to provide an effective educational program for the independent student (definition on next page), the school may need to release personal information to other persons. Personal information will only be released with the independent student's informed consent (agreement). Informed consent means a signed consent by an independent student which will be obtained after a discussion with the independent student about why the information will be released. The signature is provided by the independent student.

Student Legal Last Name	Student Legal First Name	CBE ID #
School	Date of Birth (MM/DD/YYYY)	School Year (YYYY-YY)

School Personnel

Certificated school personnel who speaks with and explains to the independent student about their consent to release information, are to complete the next section. Your signature indicates that you have discussed with the independent student the nature of the information to be released.

Name of School Personnel	Signature of School Personnel	Role of School Personnel	Date (MM/DD/YYYY)
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Independent Student Consent

Cross out references to any type of information listed below not to be released by CBE. The independent student initials the changes. This consent does **not** include MyCBE / PowerSchool access unless given below. Only previous legal guardians may be given access.

I hereby authorize The Calgary Board of Education, and any duly authorized agent thereof, **to release** to the individual(s) and service provider(s) named below, all student records, reports of examinations, and information about medical, psychiatric, psychological, and/or educational assessments, or programs given to me.

I understand why I have been asked to disclose this information and am aware of the risks or benefits of consent or refusing to consent to disclose this information. I understand that this consent is in effect for the **current school year only** and that I may revoke this consent at any time by submitting a written revocation document to The Calgary Board of Education school personnel above, before services are initiated.

Service Provider and/or Individual	Address and Phone	Access to information in MyCBE / PowerSchool ☐ Yes ☐ No ☐ N/A
Service Provider and/or Individual	Address and Phone	Access to information in MyCBE / PowerSchool ☐ Yes ☐ No ☐ N/A
Service Provider and/or Individual	Address and Phone	Access to information in MyCBE / PowerSchool ☐ Yes ☐ No ☐ N/A

Specifications/Restrictions regarding the type of information being released

Name of Independent Student	Signature of Independent Student	Date (MM/DD/YYYY)
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Authorization for Collection of Personal Information

The personal information requested is collected under the authority of the *Education Act*, the *Student Record Regulation* and the *Freedom of Information and Protection of Privacy Act* for the purposes specified above. If you have any questions about this consent form or the collection, use or disclosure of this personal information, please contact the school personnel identified above.

Definitions

- **“parent” means** the biological parent or, if the student is an adopted child, the adoptive parent; or as per the *Education Act* section 1 subsection (2):
 - (a) subject to subsection (3):
 - (i) the guardian as set out in section 20 of the *Family Law Act*;
 - (ii) the guardian appointed under Part 1, Division 5 of the *Child, Youth and Family Enhancement Act*, if the guardian notifies the board in writing of the guardian’s appointment; or
 - (iii) the guardian appointed under section 22 or 23 of the *Family Law Act*, if the guardian notifies the board in writing of the guardian’s appointment;
 - (b) notwithstanding clause (a), the guardian of a student appointed under a temporary or permanent guardianship order under section 31 or 34 of the *Child, Youth and Family Enhancement Act*, a permanent guardianship agreement under section 11 of the *Child, Youth and Family Enhancement Act* or a private guardianship order under section 56 of the *Child, Youth and Family Enhancement Act*, if the guardian notifies the board in writing of the guardian’s appointment; or
 - (c) notwithstanding clauses (a) and (b), the Minister of Justice and Solicitor General, if the student is in custody under the Corrections Act, the Corrections and Conditional Release Act (Canada) or the Youth Criminal Justice Act (Canada).

Subsection (3): The authority of a guardian to act under this Act is subject to any limitation imposed by law on the authority of the guardian, and where a person claims to be a parent or guardian or claims the existence of any limitation on the authority of a parent or guardian, the onus is on that person to provide proof of the claim.

- **“independent student” means:**
 - (a) students 18 years of age and older; or
 - (b) 16 years or older and:
 - (i) living independently as determined by a board in accordance with section 6 of the *Education Act*; or
 - (ii) a party to an agreement under Section 57.2 of the *Child, Youth and Family Enhancement Act* are considered “independent” under the *Education Act*.